



MARION JORDAN
ELEMENTARY SCHOOL
PTA

**PTA's mission is to make every child's potential a reality by
engaging and empowering families and communities to
advocate for all children.**

Meeting Minutes

Marion Jordan PTA, Executive Board PTA Business Meeting

Date: May 21, 2019

Time: 7:00 p.m.; Call to order 7:40pm

Place: Tap House, Palatine, IL

- I. Call Meeting to Order – President
- II. Approval of the General Membership Meeting Minutes held on 4/18/19
 - Kathy Motioned; Liz 2nd
- III. Reports of Officers
 - Treasurer's Report
 - Attached Profit and Loss Statement for the period filed for audit.
 - All expenses must be in the treasurer's committee folder by Friday, May 25th for reimbursement this term.
 - Audit Committee will schedule to meet no later than the 1st week of July
 - Excess Funds Committee Recommendation
 - The Executive Committee decided to allocate the funds towards next year's budget and not establish the excess funds committee. We expect approx. \$3,000 to be the total excess funds as of the end our term, 6/30/19.
 - Secretary
 - Thankyous
 - President's Report
- IV. Reports of Board & Committees
 - Jenny Bartkus & Kathy Czink
- V. New Business
 - Parking Spot Raffle – Lori B
- VI. Upcoming Dates
 - See MJ PTA Calendar at mjpta.org
- VII. Adjourn