



Meeting Minutes

PTA: Marion Jordan PTA, General PTA Business Meeting

Date: May 22, 2018

Time: 10:00 a.m.–10:50 a.m.

Place: Jenny Bartkus's Home

- I. Meeting Called to Order at 10:08 am
- II. Approval of the General Meeting Minutes on 04/18/18
 - Motion made and seconded to dispense reading of the minutes dated 4/18/18. 4/18/18 minutes stand as approved.
- III. Officer's Report
 - Treasurer's Report – Kim Liataud
 - Treasurers Report
 - Attached Profit and Loss Statement for the period filed for audit.
 - Items over budget
 - Bank Charges include paypal fees: Budgeted \$600; Actual \$790.66
 - Makes sense since we raised over targets
 - Corporate Filing Fees: Budgeted \$15; Actual \$25
 - Fees increase this year
 - Assembly: Budgeted \$1,000; Actual \$1,011.25
 - Printing costs
 - Classroom Support: Budgeted \$2,395.94; Actual \$2,470.94
 - \$75 to Seema Thaker, social worker
 - Teacher Appreciation: Budgeted \$1,200; Actual \$1,375.22
 - Barista Bar was huge hit, extra \$175.22
 - Run Club: Budgeted \$400; Actual \$431.13
 - Over by \$31.13, we decided to get extra supplies for next year because of price breaks.
 - Birthday Book Club: Budget \$50; Actual \$2,090
 - Last year we carried over a balance sheet item of \$2,040.00 from birthday book club collections. We have spent most of that including additional collections from this year. These purchases all go to purchasing books for our MJ Resource Center.

- \$1,907.95 spent in resource center books; the remainder balance to purchase rolling bookcase for level book room. If purchase cannot be made prior to end of year. \$182.05 will go to balance sheet and budgeted for next year.
 - 2. Motion made and seconded to adjust budget as presented for the school year 2017-2018: Bank Charges to \$790.66, Corporate Filing Fees to \$25, Assembly \$1,011.25, Classroom Support to \$2,470.94, Teacher Appreciation to 1,375.22, Run Club to \$431.13 & Birthday Book Club \$2,090. As many as in favor of adjusting budget for the school year 2017-2018 as presented, say "Aye." No nays, the ayes have it and the PTA will adjust budget for the school year 2017-2018 Bank Charges to \$790.66, Corporate Filing Fees to \$25, Assembly \$1,011.25, Classroom Support to \$2,470.94, Teacher Appreciation to 1,375.22, Run Club to \$431.13 & Birthday Book Club \$2,090.
 - All expenses must be in the treasurer's committee folder on Friday, May 25th for reimbursement.
 - Audit Committee will meet schedule to meet by the 1st week of July.
 - Excess Funds Committee Recommendation
 - We have determined that the MJ PTA expects to have \$9,484.30 in excess funds. We recommend purchasing below bullet pointed items in the total of \$9,447.65 by the end of this year's term ending 6/30/18.
 1. Contribution towards 6th grade gift Bottle Filling Station
 2. Mindfulness Cart/Room
 3. Ozobots for STEM: EVO Classroom Kit, 18-pak
 4. Monitor, mounting supplies, & software for front lobby
 5. Flexible Seating, 2 for each classroom
 - By recommendation of the Excess Funds Committee we move to approve the excess funds report as presented.
 - It has been moved that the excess fund report be approved as presented. Because it comes from committee, it requires no second. Are there any questions or discussion about the excess funds report? All those in favor say Aye. Opposed? Motion Passes
- Membership-John Hefferan
 - Final Membership Report and excess membership cards returned.
- Secretary Report – Erika Baum
 - Thankyous



- President's Report – Kelly Lapetina
 - Open Board positions for next year. If you have any names of great parents email them to me at kellylapetina@gmail.com. I'll contact them and see if they would like to do it.
 - Veteran's Day
 - Assemblies
 - Dads & Donuts
 - Kindergarten Liaison
 - Membership
 - Reflections
 - Adult MJ Fitness Day
 - PTEC co-chair
 - All members keep your eyes open for an email opting in or out of the directory. Once you are in we will just ask if you like to update your info or opt out of any part of the directory. Also, keep your eyes open for summer mailing documents.
 - All board members after July, we will be sending out Plan of Work Reports that should be filled out asap, so that we can get the budget and plan ready for the school year. Please take the time to fill it out, it will help the executive committee make decisions.

IV. Board Reports

- Principal Report – Mrs. Grosch
 - Autism Awareness
 1. From NWCH: It will be the privilege and honor to include the names of Marion Jordan Elementary School and Walter R. Sundling Junior High School on the Wall of Philanthropy which is located in the South Tower of NCH (right where we were taking photos when you first arrived). The Wall of Philanthropy will be updated in January 2019 and the school names will be listed under our President's Circle Members for the year. The Presidents' Circle is our annual giving fund and gifts of \$1000 or more annually. Additionally, both schools will also be included in print the Foundations Annual Report. On behalf of our administration, physicians, nurses, entire staff, and the thousands of patients that will be touched by the generosity of the teachers, students of Marion Jordan Elementary School and Walter R. Sundling Junior High School and all those that contributed to your fundraisers, I offer my heartfelt gratitude.
 2. 6th Grade Wilma Watkins award is changing this year to award 3 outstanding 6th graders the Platinum Blue Jay Award.

3. One School One Book coming home to all students this year to read as a family and come back to school with some common discussions throughout the school on the book. The book chosen is "Charlie and the Chocolate Factory".
 4. Thank you to the Excess Funds Committee
- Teacher Representative Report – Gail Tomal
 - Teacher Appreciation Week – Kathy Czink
 - Thanks to ALL who volunteered and donated items to make our Teacher and Staff Appreciation Week a truly fantastic celebration. Our festivities kicked off with the 'Thank You Cart.' Each day of the week, volunteers filled the cart with a variety of snacks and rolled through the halls of MJ, offering each staff member and teacher a treat. The cart was a huge success, particularly Thursday's fresh popcorn offering! We hosted two breakfasts with dozens of donated items from parents, offered complimentary chair massages, and welcomed a barista to MJ, who blended and served espresso drinks and smoothies to the staff. To close out the week, the Toasty Taco truck pulled up to serve lunch to the entire staff on Friday afternoon. A special thank you to the Teacher Appreciation Week Committee of Jenny Bartkus, Erika Baum, Kelly Beverly, Nancy Christoph, Lisa Gordon, Kelly Schmidt, Liz Starman and Marie Wikstrom!
 - Parent Committee for Educational Excellence (PCEE) – Christy Brim & Raeann Shedd
 - May 8, 2018 1:00 – 2:00 p.m.
 1. Cheryl Wolfel: Dual Language Program Update
 - First dual language parent meeting held at Jane Addams recently.
 - There will be 3 dual language classes at Jane Addams; 2, Winston Campus Elementary.
 - We are still enrolling children.
 - The curriculum is set.
 - A PowerPoint explaining Dual Language will be on the website.
 - 80% instruction in Spanish; 20% in English in Kindergarten. Increase/Decrease as years progress until 50/50 in 3rd grade.
 2. Morgan Delack: Strategic Plan
 - Provides focus and direction over the next few years.
 - Community Values Survey informed the discussion about the "bookends" of the document.
 3. Mike Adamczyk
 - Operating Budget - preliminary - goes to the Board June 6th.
 - Transportation - 153 drivers. Goal is 155.
 4. Scott Thompson



- 160 6th graders have qualified for out-of-level math. We'll need to figure out logistics, including transportation.
- Full-Day Kindergarten. We would need 22-30 classrooms beyond what we have. Two ways: first is to add on to current schools. Second is buying an "anchor" store in a mall and converting it into an early childhood center. The options will be presented to the Board pm May 9th. ECDEC classrooms could go there as well.
- Allergy Task Force presentation to the Board tomorrow night.
- Speech Festival: How do we go about getting more mentors?
Participation - low participation from some elementary schools. To be discussed in the 2018-19 school year.
- Chromebook Update from Kelly Mollenhauer (via Google Hangout - 1:40p). Questions? See Kelly's presentation in the April Board packet.
- F&P length of time to evaluate? Will invite DOI to make a presentation in the fall.
- Run Club – Kelly Beverly & Julie Maher
 - We had a fantastic 2018 season of Run Club. We had so many children push to meet their running goals - it was awesome to watch their excitement and pride. The Race Day celebration was a huge success with all children completing either a 1 mile, 2 mile or 5K race while family and friends cheered them on. We would like to thank ALL of the volunteers that helped make this Club a success. We could not have done it without your help. We look forward to running with you in 2019!
- 6th Grade Carnival & Gift – Tlynn Seyfarth
 - Great time was had by all. We wish our 6th graders the best of luck in their future in Junior High. Next year cut out the obstacle course and up the bubble soccer to 2. Human gumball was great, photo booth was good; but the kids needed reminding to use it and the kids loved the concessions. Thank you to all that volunteered.
- Assembly – Kelly Lapetina
 - Last Month the MJ PTA hosted a free student assembly/Family Night. Tim Hanning with the Pro-Kids Show came to MJ. Students were able to enjoy a PBIS driven assembly during the afternoon, then come back and enjoy a Family Night Show with their family members. We had students, moms, dads and our principal all up on stage to do amazing acts! It was an amazing show and fun for the entire family!
 - Would we be interested in doing it again next year. The show would be entirely different with the same PBIS teachings.
- School Supplies – Lynda Hahnfeld

- If you'd like to purchase a school pak to be delivered directly to your child's desk on Meet the Teacher Day, go to www.educationalproducts.com/shoppacks. Enter School ID: (need to get from Lynda) Order Deadline: Sunday, June 24, 2018 If you'd like to buy your own supplies and bring to school on Meet the Teacher Day. Marion Jordan School Supply Lists should be posted at www.ccsd15.net/MJ sometime in mid to late June.
- New Business/Thoughts:
 - Archna brought up the Seed Packing Event at Pleasant Hill – possibility for next year as well as asked if we could put a “Volunteer Opportunities” section on our website for the alumni to check.
- V. VIP Parking Spot Drawing Jennifer Dahl
- VI. IL Scholarship Awards Presentation
- VII. Adjourn 10:50 am

UPCOMING DATES:

MAY 30TH: LAST DAY OF SCHOOL!!

Attendees

Kelly Lapetina
 Jennifer Grosch
 John Hefferan
 Ruhyyih
 Kristin Pellicori
 Lynda Hahnfeld
 Carrie Parlier
 Erika Baum
 Jennifer Dahl
 Shanna Nikolic
 Archna Jagtiani

Kelly Beverly
 Mahsa Migalski
 Christy Brim
 Katie Hart
 Jenny Bartkus
 Lori Bayne