



**PTA's mission is to make every child's potential a reality by
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advocate for all children.**

Meeting Minutes

PTA: Marion Jordan PTA, Executive PTA Business Meeting 2

Date: October 25, 2017

Time: 9:00 a.m.–10:00 a.m.

Place: MJ Resource Center

- I. Call Meeting to Order – Kelly Lapetina Time: 9:05am
 - Establish a quorum (at least 7 members, including 2 officers) YES
- II. Reports of Officers
 - VP of Legislature Report - Jenny Bartkus
 - Jenny will chair committee; will meet in December
 - VP of Fundraising Report – Shanna Nikolic
 - We are proud to announce another successful year of raising funds simply, easily and without the stress! In just two short months, we have raised \$16,442 dollars!!! The MJ PTA extends its deepest appreciation to the families that gave generously. None of this would be possible without you and your support. Thank you!
 - New Business: Parent's Night Out
 - We still need to conduct one more fundraiser to fulfill our annual budget. This year, we would like to hold another Parent's Night Out. It is our hope this event not only raises funds, but gives our parents the opportunity to unite, socialize and have some fun off of school grounds and without the pressure of caring for little ones.
 - Westwood Restaurant in Schaumburg has offered us their entire basement space called the Chicago Room. It comes with full surround sound, wireless mic, drop screen for presentations, private bartender, private coat room & restrooms, and a separate & private entrance. I was able to negotiate them down from a \$1200 min food & bev to only \$800 plus 20% gratuity/service fee. Please note, this is the same deal that Dirty Nelly's gave us last year. Our sales tax will be waived due to our 501 (c) 3 status and they agreed to waive the \$75 bartender fee. All in all, I feel this is a great deal and a superb space for the event. Can we vote to execute the contract and place a \$200 minimum? Shanna moved to go ahead/it was seconded
 - Friday, March 9, 2018
 - Next, it must be mentioned that I am looking to create a committee of people that would like to help me organize this fine event. I still need to come up with a theme, marketing solutions, entertainment planning, secure silent auction items, and lastly run the actual event. If any of this sounds like something you would like to do or be able to do, please let me know or utilize the signup sent via email. It will literally take a team to get this thing up and running!
 - Membership Report - John Hefferan
 - membership has increased in the last month
 - Secretary Report – Erika Baum
 - nothing to report



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- President's Report – Kelly Lapetina
 - Financial Report
 - Total Income to date: \$20,016.83
 - Income includes monies collected for NSF, 6th Grade committee, membership and directories.
 - Total expenses to date: \$7,680.28
 - Expenses include: \$2,260.94 in Administration; \$1,116.43 in Family Events, \$942.29 in School & Teacher Staff Support, \$3,360.52 in Student Education and Cultural Arts.
 - Palatine police officer, Jeff Schlee, will present at our next general membership meeting on The Parents Role During a School Emergency at 9:40am on 11/29.
 - PTA's role is to remain neutral during D15's strike.
 - It is an unfortunate situation our school district is in at this time. Strikes can be very emotional for everyone and things can be said and done that can damage relations for many years to come. Our PTA's role is to remain neutral. The PTA is confident both sides will come to an agreement that is in the best interest of our children. If you have any questions or concerns please contact me.
 - Please remember Weekly Update and Jordanaire Spreadsheets online for marketing your event in the Weekly Email Blasts and Jordanaire Newsletters.

III. Reports of Board & Committees

- PCEE
 - New bus tracking system is My Stop (replaces Here Comes the Bus). It ties into routing software. Can access My Stop on a computer or download the app. Iphone users can download thru the app store and android users thru the marketplace. Either way-it is a free app. Parents log in with their student ID and their 8-digit birthdate ex (01021995) is the password. For families with multiple students, parents can choose one student's info as their log in/password information.
http://www.ccsd15.net/pages/CCSD15/Our_Services/Transportation_Services/News/2017-09-08_MyStop
 - New district website is underway. Rollout of the new, easier to navigate website and district app are scheduled to launch Feb/March 2018. Plan is to be able to check grades, track buses thru My Stop, check/update lunch accounts, etc.
 - Notification system is being updated to include text notifications. Planning for this to be in place before winter.
 - 1:1 Chrome Book rollout for 6-8th graders extremely successful. Each student with the 1:1 has a Gmail account for email. Students can only send/receive emails to students/staff within District 15. Rollout for 1:1 for younger grades is not part of the 5-year budget. Staff can check browsing history on each student's device. Parents can also check browsing history on their student's device. Parents interested in this should contact their school principal.
- Reflections Chairperson – Erica Ariagno
 - Projects related to this year's theme of "Within Reach" are due by November 1. They will be wrapped and turned in to NWSC by November 12. NWSC is sponsoring a judging and



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wrapping event on 11/12 if we need help (but I don't think we will - we usually don't have to judge at the school level).

- 6th Grade Committee Chairperson – Tlynne Seyfarth
 - Breakfast was a success!
 - Service Project
 - Palatine Township gladly accepted the 5/6 and 6th grade Thanksgiving Service Project donations; they donated 4 baskets
- PTEC Chairperson – Katie Hart & Kelly Schmidt
 - Fruits and Veggies to the Rescue will be 11/7 for Kindergarten and SIP
- MJ Cares Chairperson - Christy Brim
 - Huge thank you to Jodi Franzen for organizing a meal train and everyone that made a delicious meal for Tracy Callahan Pesavento and her family. She was humbled by the kindness of these families, some of which don't even know her family personally.
 - All for Books-Collected change/bills from students and families during the book fair and raised \$488.40. Bought 63 books that will be included with our Adopt an Angel gifts thru Shelter, Inc. in November/December.
 - Halloween Candy-11/1 and 11/2 families can bring in their extra Halloween candy to donate. All candy will go to the Ronald McDonald House near Luries. Candy will be available for families staying there. Last year we collected 252 pounds of candy. Questions can be directed to Rita Patel.
 - Thanksgiving program-we'll collect Thanksgiving meal items specified by the Palatine Township to benefit their Needy Family Fund. Last year we collected 413 items which put together 20 Thanksgiving meals. Currently over 500 local families qualify for this program.
 - Adopt an Angel thru Shelter, Inc. Families can adopt an "Angel(s)"/child(ren) and fulfill their wish list items which include one piece of clothing and one toy or personal item. Last year 131 angels were adopted.
 - Feed My Starving Children
 - Thank you to the 140 participants who gathered on 10/5 and 10/16 to pack food supplies for the hungry at the all school Feed My Starving Children event. Collectively over the two nights, we are proud to announce that there were 24,000 meals packed. It's incredible that the lives of 79 children are now dramatically improved because of all the participants with meals for the next year. Thank you to those for your generous giving of time and energy, and for helping teach our children to think beyond our local community!
- Fall Book Fair Chairperson – Lisa Froman
 - The Fall 2017 Marion Jordan Scholastic Book Fair was a great success. The sales were \$16,296 which is an 11% increase over the Spring 2017 fair. This was our most successful fair in sales to date.
 - With the outstanding sales, Marion Jordan school received \$8,303 in Scholastic dollars. These Scholastic dollars can be used to buy books for the Resource Center and supplies for the school/teachers. Past Scholastic dollars that were earned from Fairs were used to purchase a Smart Board for each teacher's room.
 - Buying books through the Marion Jordan Book Fairs not only puts great books into the hands of kids, but it also brings much needed scholastic dollars to Marion Jordan for the school.
 - All for Book donations were \$488.40 for the Fall 2017 book fair.



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- Thank you to all the volunteers who have helped to make this fair possible!
28 Volunteers
8 Committee Members
- Gordon Korman visit November 16th. We are the only Chicago school getting this free visit presented to us from Scholastic.
- More stats to come from Scholastic in next couple weeks.
- **Mom's & Muffins Chairperson – Val Morrison & Carrie Parlier**
 - Moms and muffins was held Thurs Oct. 19th and Fri. Oct. 20th where we estimate serving around 800 people. We had a fall theme this year. Along with everyone enjoying the donuts, bagels, muffins, fruit, etc. they also had the opportunity to write something they were thankful for on construction paper leaves. These leaves were then hung on a 'thankful tree' outside the LRC. Additionally there was a game of guess how many candy corn are in the jar. There was a winner each day who guessed the exact amount. They were each issued a \$10 book fair gift certificate.
 - A new purchase this year, now available to all the committees, is 22 serving trays that are being stored in the PTA workroom.
- **Room Parent Chairperson – Kim Pinkerman**
 - **Halloween Parties**
 - If you are planning to come for the parade only, you are welcome to head straight to the field area without stopping in the school office. For those of you planning to stay, we ask that you do sign in in the school office as you would on any other day.
 - To accommodate the number of people checking in, we have asked the following
 - Room parents have been asked to submit a list of parents they are expecting to help. Please contact your child's room parent to have your name added to the list if you plan to join us.
 - From this list, the office staff is able to pre-print visitor badges for those we know will be joining us who are already in our system. Even though we are pre-printing badges we will still need to collect ID's.
 - A badge can only be pre-printed if their license/state ID has already been scanned in our system. If you are planning to be here on Halloween, you can avoid the long check in line by stopping in at school sometime between now and October 30th to have your license / state ID scanned. This will greatly expedite our process.

IV. Unfinished Business

- **Jump Rope for Heart – Mandy Kelley**
 - Mr. Duffy, Mandy Kelley, Emilie Molitor (the Youth Director for American Heart Association), and Kelly Lapetina met in October
 - Mr. Duffy is planning activities and will get us dates. We are hoping in February.
 - Activities will include physical activities during school hours, wearing red, we will also accept donations to the AHA and possible assembly. For anyone that donates \$10 or more will receive a red T-shirt to keep and wear on wear red to school day.
 - PTA will handle and volunteer requests Mr. Duffy or the school may need. We will also handle getting information and educational materials out to parents in our Weekly Blasts and/or backpack mail.
 - Kelly L moved to participate in this program/Shanna 2nd/motion passed



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V. New Business

- Any New Business
 - Screenagers after a night PTA meeting vs. a speaker?
 - Kelly brought up ideas of having a cyber presentation after talking with Mrs. Grosch
 1. Ideas discussed: 1 - Screenagers movie; 2 - Jenny B's police friend; 3 - Jennifer Dahl's sister who does this in Buffalo Grove
 2. A Committee was formed to decide and arrange the presentation in the winter months
 - Talent Show ideas were discussed about how to improve the experience for this year; please give ideas to John H or Monika

VI. Announcements & Upcoming Dates

- Reflections open now thru Deadline on November 1, 2017
- Halloween Parties
 - Tuesday, October 31, 2017
 - 1-6 grade Kindergarten PM
 - Parade at 1:45
 - Party from 2-3.
 - Parents can sign kids out and leave at 3:00
 - School out at 3:15
 - Kindergarten AM
 - Parade 9:45
 - Party Time 10am – 11am
- Parent Teacher Conferences & Thanksgiving Break – No School
 - Monday, November 20th – Friday, November 24, 2017
- PTA General Membership Meeting
 - Wednesday, November 29th, 2017

VII. VIP Parking Spot - John H

VIII. Adjourn - 10:25am

Attendees:

Lisa F	Monica K
Shanna N	Christy B
Katie H	Jodi S
Lisa L	Jennifer D
Kelly L	Jenny B
Carrie P	Erika B
John H	
Val M	
Annie M	
Nancy L	